

**STATE OF ALASKA - DIVISION OF MOTOR VEHICLES
APPLICATION for MANUFACTURED HOME**

PLEASE TYPE OR PRINT (IN BLACK OR BLUE INK)

APPLICATION REASON

1	MANUFACTURED HOME	SERIAL NUMBER (VIN)			YEAR
		MANUFACTURER	MAKE	MODEL	
	IS THE MANUFACTURED HOME ?	NEW	USED	Date of Purchase	COLOR (PRIMARY)
		SECONDARY VIN			BODY STYLE HS

- Title Only
- Cancel Title
- Cancel Manufacturers Certificate of Origin (MCO)
- Non-application of Alaska Statute 28.10
- Severed Manufactured Home

2	OWNERSHIP	FULL FIRST NAME	FULL MIDDLE NAME	FULL LAST NAME	SUFF.	ORGAN DONOR? YES NO
		DRIVERS LICENSE NO.*				STATE*

FOR DIVISION USE ONLY

<input type="checkbox"/> OWNER OR <input type="checkbox"/> LESSOR <input type="checkbox"/> CO-OWNER OR <input type="checkbox"/> LESSEE	COMPANY OR TRUST NAME (If this is to appear on the title)	Taxpayer ID Number	
	<input type="checkbox"/> AND (REQUIRES BOTH SIGNATURES TO RELEASE TITLE) <input type="checkbox"/> OR (REQUIRES EITHER SIGNATURE TO RELEASE TITLE)		
	FULL FIRST NAME	FULL MIDDLE NAME	FULL LAST NAME SUFF.
	DRIVERS LICENSE NO.*	STATE*	DATE OF BIRTH*
	COMPANY OR TRUST NAME (If this is to appear on the title)		Taxpayer ID Number
			ORGAN DONOR? YES NO

CODES	FEES
CLASS 36	TITLE \$100
	LIEN
	TOTAL

3	CONTACT INFO	EMAIL ADDRESS	PHONE #
		Mailing Address of Owner or Lessor	

4	PHYSICAL ADDRESS OF OWNER OR LESSEE	STREET OR LOCATION (Physical location - no PO Box or Mail Cache addresses.)	TAX LOCATION	TAX
		CITY / STATE / ZIP CODE	PREVIOUS STATE	MISCELLANEOUS

5	PREVIOUS OWNER AND MAILING ADDRESS	NAME (Dealer / Previous Owner)	PAYMENT TYPE <input type="checkbox"/> CA <input type="checkbox"/> CC <input type="checkbox"/> CK
		PO BOX OR STREET	
		CITY / STATE / ZIP CODE	

6	(Optional) ADDITIONAL NOTIFIED PARTY AND MAILING ADDRESS	NAME (Title Company, Agent, Etc.)(Parties are only notified for Cancel Title/MCO, Non-Application or Title of Severed)	DOCUMENTS ACCEPTED
		PO BOX OR STREET	
		CITY / STATE / ZIP CODE	

7	TO CORRECT SERIAL NUMBER	INCORRECT SERIAL NUMBER (VIN)	SHOW CORRECT SERIAL NUMBER IN ITEM 1 ABOVE

8	(First Priority) LIEN HOLDER AND MAILING ADDRESS	NAME (If the vehicle has been paid in full - write "NONE") (if more than 1 lien holder, list the other lien holders in owner affidavit in priority order)
		PO BOX OR STREET
		CITY / STATE / ZIP CODE

I certify under penalty of law: the above information is true and correct to the best of my knowledge.

X _____ / /
SIGNATURE OF OWNER (IN INK) DATE

X _____ / /
SIGNATURE OF OWNER (IN INK) DATE

_____ by **X** _____ / /
COMPANY NAME AUTHORIZED AGENT DATE

BATCH NO.: _____

BATCH DATE: _____

PROCESSED BY: _____

*AK driver license number, date of birth or social security number is required for an individual. Taxpayer ID number is required for a business. [2 AAC 92.030]

DOCUMENTATION REQUIREMENTS:

	Title Only (with a MCO or Prior Title)	Title Only (No MCO or Prior Title)	Affixation	Severance	Non- Application
Application for Manufactured Home	X	X	X	X	X
Owner Affidavit	X	X	X	X	X
Lien Releases	X	X	X	X	X
MCO or Title	X		X		
Appraisal		X			X
Surety Bond		X			X
Declaration Affidavit				X	X
Affixation Affidavit			X		X
Severance Affidavit				X	
Title Fee	\$100	\$100	\$100	\$100	\$100
Lien Fee (if applicable)	\$15	\$15	\$15	\$15	\$15

Additional Instructions:

Following are answers to the most frequently asked questions about our application.

Affixation is the process of legally combining a manufactured home and real property into one unit.

Severance is the process of legally separating a previously Affixed a manufactured home from real property.

Non-Application of AS 28.10 is **Affixation** but without an MCO or prior title using a surety bond.

Secondary Serial Number - Some mobile homes are constructed in multiple separate units and connected when placed at a permanent location. The vehicle identification numbers (VIN) for two-unit mobile homes are generally identified by an "L" for the left unit and an "R" for the right unit or by an "A" or a "B" found in the center of the VIN.

Company name - This is for ownership purposes only, not where you work. Your taxpayer ID number is required before your transaction can be processed.

Ownership - Alaska allows up to four owners. The title will show all the names. If there are additional owners, enter their information in the owner affidavit.

You must provide your Alaska driver license or state identification number, date of birth or social security number. If you do not, we will not be able to process your application.

Physical address - Must be a physical location. Mail caches are not acceptable. If you do not have a street address, enter a mile post and highway name, or another type of physical description.

Previous Owner - This is the name of the individual or business you bought the manufactured home from.

Additional Notified Party - This is an optional field of the name of the individual or business you want to notify about this transaction for this manufactured home. This may be a title company, real estate agent, attorney, or financial institution.

Lien holder - This is the name of the individual or business you are making payments to. If there are more than one lien holder, enter the first priority lien holder on the application and any remaining lien holders in priority order in the owner affidavit. If you do not owe anyone for the manufactured home, you must write the word "NONE" in this section. N/A may not be used on this form.

Signature - If there is no change from the ownership document (title or Manufacturer's Certificate of Origin) being submitted, only one owner must sign. If there is a change, all owners must sign. (Example: Assignment on title is made to John and Jane Doe. You want the title to read John OR Jane Doe. Both John and Jane must sign the application to make this change.) If you use a power of attorney, the correct way to sign is as follows:

Jane Doe by John Doe, POA

If you are titling a manufactured home owned by a business, company or trust, use the company name and authorized agent area for the signatures.

NOTE: When you purchase a manufactured home, check the serial numbers (VIN) on the manufactured home against the ownership documents, before transferring the title to your name.

Owner Affidavit

I swear under oath I am the owner of the manufactured home.

_____ Manufacturer	_____ Make	_____ Model
_____ Year	_____ Dimensions	_____ Manufacturer's Serial Number / VIN

I certify that this manufactured home is either 8 feet or more wide, 40 or more feet long, 320 square feet or more, or the manufacturer voluntarily complies with the standards established under Title 42 of the United States Code (U.S.C.) and filed a certification required by the United States Secretary of Housing and Urban Development(HUD).

I further certify the manufactured home state herein is free and clear of all liens and encumbrances and I have no known facts or information that could reasonably affect the validity of the title to the manufactured home or the existence or nonexistence of a lien or encumbrance on the manufactured home. If facts or information are known that could reasonably affect the validity of the title they are listed below, or if there are no factors write the word NONE below:

Lien Holder Names	Address
_____	_____
_____	_____
_____	_____
_____	_____

_____ Owners Printed Name	_____ Signature	_____ Address
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Subscribed and sworn to before me this ____ day of _____ 20__

Notary Public in the State of Alaska
My Commission Expires: _____

Declaration Affidavit (AS 28.10.267)

Manufacturer	Make	Model
Year	Dimensions	Manufacturer's Serial Number / VIN

To comply with AS 28.10.267, I swear under oath I am an attorney authorized under AS 08.08 to practice law or an agent of a title insurance company entitled under AS 21.66 to transact a title insurance business in this state, the manufactured home stated herein is free and clear of all liens and encumbrances and I have no known facts or information that could reasonably affect the validity of the title to the manufactured home or the existence or nonexistence of a lien or encumbrance on the manufactured home. If facts or information are known that could reasonably affect the validity of the title list below or attach as a sworn addendum:

Attorney / Title Agent Printed Name	Signature	Business Name	Address
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Subscribed and sworn to before me this ____ day of
_____ 20__

Notary Public in the State of Alaska
My Commission Expires: _____

Affixation Affidavit (AS 34.85.060)

I certify that the manufactured home described herein:

_____ Manufacturer		_____ Make	_____ Model
_____ Year	_____ Dimensions		_____ Manufacturer's Serial Number / VIN
_____ Street address of Property Manufactured Home is Affixed To		_____ Legal Description of Property Manufactured Home is Affixed To	

MCO Date (if applicable)

The Manufactured Home Described is: New or Used .

I further certify that I am either the owner of the real property listed here or I am the Lessee in possession of the real property under a lease in recordable form that has a term that continues for at least 20 years after the date of execution of the affidavit; and the Lessor of the real property consents (attach the consent of the lessor of the real property endorsed on or attached to the affidavit and acknowledged or proved in the manner required for the conveyance to be recorded); and that the manufactured home is permanently affixed to the real property herein.

The manufactured home is covered by a Manufacturer's Certificate of Origin(MCO) OR Certificate of Title.

- I confirm as the owner that the Manufacturer's Certificate of Origin or Certificate of Title will accompany this application;
- I am unable to provide either the Manufacturer's Certificate of Origin or Certificate of Title, after diligent search and inquiry. (*Declaration Affidavit must be completed.*)

I certify that the manufactured home is or is not subject to a lien or encumbrance. If the manufactured home is subject to a lien or encumbrance, the name and address of each person who holds a lien or encumbrance is listed below and shall be released or has been released (*releases should be attached to application*):

_____ Lien Holder Names	_____ Address
_____	_____
_____	_____
_____	_____

_____ Printed Name Person Designated For Filing the Certified Copy of the Affixation Affidavit	_____ Signature	_____ Address
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_____ Owners Signature	_____ Signature	_____ Address
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Subscribed and sworn to before me this ____ day of _____ 20__

Notary Public in the State of Alaska
My Commission Expires:_____

Severance Affidavit (AS 34.85.120)

I certify that the manufactured home described herein:

Manufactured		Make	Model
Year	Dimensions	Manufacturer's Serial Number / VIN	
Street address of Property Manufacture Home is Affixed To		Legal Description of Property Manufactured Home is Affixed To	
Mailing Address of Owner		City/State	Zip Code
Serial Numbers of Affixation Affidavit		Date Affixation Recorded	

The Manufactured Home Described is: New or Used.

I certify that the manufactured home state herein is free and clear of all liens and encumbrances and I have no known facts or information that could reasonably affect the validity of the title to the manufactured home or the existence or nonexistence of a lien or encumbrance on the manufactured home. If facts or information are known that could reasonably affect the validity of the title list below or attach as a sworn addendum:

Printed Name Person Designated for Filing the Certified Copy of the Affixation Affidavit	Signature	Address
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Subscribed and sworn to before me this ____ day of _____ 20__

Notary Public in the State of Alaska
My Commission Expires: _____

**STATE OF ALASKA
DIVISION OF MOTOR VEHICLES**

MANUFACTURED HOMES SURETY BOND AND APPRAISAL

This packet is designed for use by applicants who have a manufactured home and who are applying for Non-application of Alaska Statute 28.10

To apply for Confirmation of non-application of AS 28.10.264, you must:

1. Complete an Application For Manufactured Home Title(Form 870)
2. Obtain a bona fide appraisal of the current fair market value of the manufactured home:
 - Value must be fully justified.
 - Appraisal must be on a “Fair market appraised value” form (attached).
 - Appraisal may be obtained from a licensed dealer, insurance appraiser or a Bank. If none of these are available in your area, check with DMV for other options.
 - Appraisal must be dated within the last 90 days.
 - The applicant and the appraiser may not be the same individual or company.

Appraisals that are significantly less than the fair market appraised value of the manufactured home will be rejected.

3. Secure a three (3) year non-cancelable surety bond* for one and one-half times the appraised value of the manufactured home (attached), or submit a cash bond to DMV.
4. Obtain lien releases.

The Application for Manufactured Home, Affidavit of Ownership, Surety Bond, and Fair market appraised value forms, in conjunction with proper fees and taxes, are to be submitted to the nearest motor vehicle office in addition to any further titling requirements.

A SURETY BOND MUST BE NON-CANCELABLE FOR A PERIOD OF THREE (3) YEARS.

*A surety bond is an insurance policy purchased from an insurance company licensed to do business in Alaska, guaranteeing payment up to one and one-half times the appraised value of the manufactured home to people who have sued and won in the Alaska courts due to illegal or wrong issuance of a manufactured home title issued according to AS 28.10.264.

NOTE: Cash deposits are not automatically returned. You must apply with the Division to obtain your deposit at the end of the three years.

**STATE OF ALASKA
DIVISION OF MOTOR VEHICLES
MANUFACTURED HOME TITLE SURETY BOND
3 YEAR NON-CANCELABLE**

Bond Number: _____

KNOW ALL MEN BY THESE PRESENTS:

That _____ as
principal/s and _____ ,
NAME OF SURETY COMPANY

a company duly authorized to transact surety business in the State of Alaska, a surety, do hereby jointly and severally acknowledge ourselves to be held and bound unto the State of Alaska, Commissioner of Administration, State of Alaska, in his capacity as agent in the premises for the State of Alaska, in the sum of \$ _____ , which is one and one-half times the fair market appraised value of the manufactured home described below:

_____	_____			
SERIAL NUMBER (VIN)	SECONDARY SERIAL NUMBER (VIN)			
HS				
_____	_____	_____	_____	_____
YEAR	MAKE	MODEL	BODY STYLE	COLOR

for the true payment of which we, and each of us, bind ourselves, our heirs, executors, administrators, successors or assigns, jointly and severally by these presents.

THE CONDITIONS OF THE ABOVE BOND ARE SUCH that the above named principal warrants: (1) They are the true owner of the manufactured home described above; (2) There is no defect in or undisclosed security interest on the title of the manufactured home; (3) If any former owners, second parties, or subsequent purchasers of the manufactured home and their successors suffer any loss resulting from a defect in or undisclosed security on the title of the manufactured home, they may sue on the bond for a breach of its condition, but the liability of the surety may not exceed the amount of the bond.

No attached documents shall modify the provisions of this bond or conditions thereto or rights of action arising under AS 28.10.264 (c).

This bond shall remain in force until three years from its date except as it may be extended under the provisions of AS 28.10.264 (d).

IN WITNESS WHEREOF the said surety has hereunto set his hand and seal and the said surety has caused this bond to be signed, sealed and dated this _____ day of _____, 20_____.

NOTARY OR DMV REPRESENTATIVE (SEAL)
(AMVC & Office Number)

MY COMMISSION EXPIRES: _____

BY _____
SURETY

ATTORNEY-IN-FACT
Attached hereto a valid power of attorney authorizing the attorney-in-fact to bind the surety.

IN WITNESS WHEREOF the said principal has hereunto set his hand and seal and the said surety has caused this bond to be signed, sealed and dated this _____ day of _____, 20_____.

NOTARY / DMV REPRESENTATIVE (SEAL)
(AMVC & Office Number)

MY COMMISSION EXPIRES: _____

BY _____
PRINCIPAL

PRINTED NAME AND TITLE

**STATE OF ALASKA
DIVISION OF MOTOR
STATEMENT OF FAIR MARKET APPRAISED VALUE OF MANUFACTURED HOME**

_____ SERIAL NUMBER (VIN)		_____ SECONDARY SERIAL NUMBER (VIN)		
_____ YEAR	_____ MAKE	_____ MODEL	HS _____ BODY STYLE	_____ COLOR

_____ NAME OF APPLICANT	_____ ADDRESS
	_____ CITY/STATE/ZIP

_____ APPRAISER / DEALER / COMPANY NAME	_____ ADDRESS
	_____ CITY/STATE/ZIP

I, _____, certify as a Dealer / Appraiser that the Fair Market Appraised Value of the manufactured home shown above is \$_____. This form should not serve as an offer to purchase the subject manufactured home.

_____ AUTHORIZED SIGNATURE AND TITLE	_____ DATE
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