

IN THE SUPREME COURT FOR THE STATE OF ALASKA

ORDER NO. 907

Amending Civil Rule 76(a) and (b)
Concerning Letter Size Paper.

IT IS ORDERED:

1. Paragraph (b) of Civil Rule 76 is deleted (subsequent paragraphs are not relettered).

[(B) TRANSITION TO LETTER SIZE PAPER. FOR THE PERIOD FROM MAY 1, 1986, THROUGH DECEMBER 31, 1987, ALL PLEADINGS AND COPIES MAY BE TYPED OR PRINTED ON EITHER LEGAL OR LETTER SIZE PAPER. BEGINNING JANUARY 1, 1988, ALL DOCUMENTS (EXCEPT EXHIBITS AND WILLS) SHALL BE PREPARED ON LETTER SIZE PAPER.]

2. Paragraph (a) of Civil Rule 76 is amended to provide:

(a) Form in General. All pleadings, motions, affidavits, memoranda, instructions and other papers and documents, including exhibits thereto, presented for filing with the clerk or intended for use of the judge, (1) shall be upon letter size (8½" x 11") white paper of good quality, of at least sixteen pound weight, and not onionskin except where ripple finish or other opaque paper is used, in which event the weight shall be at least thirteen pound; (2) shall be two-hole punched at the center of the top of each page; (3) shall be either in original clear and legible typewriting with black ribbon, or in clear and legible printing in black ink; (4) shall be in either double-spaced or one-and-one-half-spaced typewriting or printing, except that quotations shall be

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single-spaced and indented; and (5) shall, if consisting of more than one page, have each consecutive page numbered at the bottom center of each page. Legal size paper may not be used except that: (i) wills on legal size paper may be deposited for safekeeping pursuant to Probate Rule 3; (ii) an exhibit on legal size paper which is attached to a pleading may be submitted if the exhibit includes printing that would be illegible if reduced to letter size paper; (iii) a legal size original of an exhibit attached to a pleading may be submitted if a court rule or statute requires that the original document be filed; and (iv) the clerk may allow the submission of legal size exhibits attached to pleadings if a copy machine with reduction capabilities is not readily available in the community.

DATED: July 20, 1988

EFFECTIVE DATE: August 1, 1988

Chief Justice Matthews

Justice Rabinowitz

Justice Burke

Justice Compton

Justice Moore