

IN THE DISTRICT COURT FOR THE STATE OF ALASKA  
FOURTH JUDICIAL DISTRICT

In Re:

**Misdemeanor Criminal  
Trial Management**

PRESIDING JUDGE'S STANDING  
ORDER 23-09

*\*Replaces PJO 21-11\**

- (1) At arraignment all District Court cases shall be scheduled for a pretrial conference approximately 30 to 45 days from the date of arraignment. All cases will be set for a trial week approximately 60-75 days from the date of arraignment.
- (2) Pretrial Motions: In addition to the mandatory pretrial motions required by Criminal Rule 12(b)(1) – (4), the opponent of anticipated scientific evidence must file an objection before trial.
- (3) At pretrial conference parties must be prepared to discuss (1) discovery; (2) anticipated motions; (3) attorney and witness scheduling; (4) realistic trial date; and (5) consent to trial by magistrate. The State must have police officer leave schedules available at the time of pretrial conference. Pretrial conferences shall be limited to 100 cases per block hearing.
- (4) Unless otherwise ordered trials will be held between 8:30 a.m. and 1:30 p.m. The State shall file exhibit lists and proposed exhibits in court on the morning of trial. Counsel should also be prepared to share an electronic courtesy copy of jury instructions with the judicial officer.
- (5) All discovery must be produced within 30 days of the arraignment date. Discovery shall be governed by Criminal Rule 16. All other pleadings including motions, notice of experts and defenses shall be filed in accordance with the criminal rules.
- (6) A properly executed Consent to Proceed in Defendant's Absence may be utilized except for trial. Unless authorized by the court in advance, all defendants must be physically present for trial. The prosecutor must notify the victims on all hearings required by A.S. 12.61.210.

Dated: November 3, 2023

  
**Terrence P. Haas**  
Presiding Judge – Fourth Judicial District

Distributed via email:  
Chief Justice  
Administrative Director  
4<sup>th</sup> District Everyone  
Fairbanks and Bethel DAO  
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