

ALASKA COURT SYSTEM
OFFICE OF THE ADMINISTRATIVE DIRECTOR
ADMINISTRATIVE BULLETIN NO. 90
(Revised Effective: May 1, 2023)

TO: ALL HOLDERS OF ADMINISTRATIVE BULLETIN SETS:

All Justices	Senior Staff
All Judges	Central Services
Area Court Administrators	Judicial Services
Clerk of the Appellate Courts	APD Warrants
Rural Court Training Administrators	
All Clerks of Court	
All Magistrate Judges	
Law Libraries at Anchorage, Fairbanks, and Juneau	

SUBJECT: Fee Exemptions

This policy is being issued under the authority granted to the administrative director by Administrative Rule 9(f)(6) and Administrative Rules 1(a) and (b).

1. Exemptions Under Administrative Rule 9(f)(6)

Administrative Rule 9(f)(6) authorizes the administrative director to exempt, by bulletin, particular categories of parties from any fees specified in Administrative Rules 9(d) and (e). Here are the fee exemptions adopted pursuant to Rule 9(f)(6):

a. CINA Cases

In a CINA case, no certifying or copying fee will be charged to an Indian custodian or tribe that is a party to the action.

b. Protective Proceedings

When a guardian is appointed, the court system will distribute to the guardian five free certified copies of the guardianship order and five free certified copies of the letters of guardianship.

c. Criminal and Minor Offense Cases

In a criminal or minor offense case, no writ of execution fee will be charged to a municipal government that is seeking to collect court-ordered fines, fees, costs, or restitution.

In a criminal case, no copying fee will be charged to a tribe requesting documents in connection with a tribal restorative justice proceeding. (See Form CR-805).

d. Attorneys Appointed under Administrative Rule 12

An attorney appointed under Administrative Rule 12 is entitled to receive one free copy of any filings involving the attorney's client.

2. Special Fee Payment Arrangements

Any person or entity may deposit funds into a prepayment account to cover copy and research charges instead of paying those charges per transaction. A list of current prepayment accounts is available in CourtView. In addition, the court system is required to exempt certain federal agencies from payment of copy and research fees under the terms of federal grants that the court system receives. Those agencies are listed under Information for Trial Court Clerks on the INTRAnet. (Click "Accounting") Clerks may require a person claiming to be exempt from the payment of fees under a special fee payment arrangement to present appropriate identification.

Dated: April 18, 2023
Effective Date: May 1, 2023

/s/
Stacey Marz
Administrative Director

History: Original bulletin issued March 29, 2018, effective March 31, 2018; amended effective September 26, 2018; amended effective October 15, 2018; amended effective September 19, 2019; revised effective May 1, 2023.

Section 3.c of the bulletin was amended effective October 15, 2018 to limit the fee exemption for motions to modify out-of-state orders to orders that have been registered and to extend it to any subsequent motion to modify before the first motion is decided.

Effective May 1, 2023, Section 3 on "Motion to Modify Fee in Administrative Rule 9(b)(1)" was eliminated because new SCO 2003 changes the fees for motions to modify. The SCO moves the motion to modify fee from Administrative Rule 9(b)(1) to Administrative Rule 9(b)(11) and clarifies that the motion to modify fee only applies to final orders, not to interim or temporary orders. It also exempts stipulated motions to modify. Section 3.c which provided a fee exemption for the first motion to modify a foreign order and any subsequent motion to modify a foreign order filed before the first motion is decided is not included the SCO. The SCO reduces the fee for registering foreign orders from \$250 to \$150. Therefore, it is reasonable for filers to pay a motion to modify fee. Also, there is no fee for filing a response to an initial motion to modify a foreign order. The new fee structure discourages unnecessary cross motions.